



October 30, 2025

Attn: Kim Nguyen
4649 Forest Ave SE
Mercer Island, WA 98040
Via: Email

RE: **SHL25-032; CAO25-022; ADU25-014** Determination of Complete Application; 4649 Forest Ave SE, Mercer Island, WA 98040

The City of Mercer Island received applications for a(n) **Shoreline Exemption, Critical Area Review 2, and Accessory Dwelling Unit** for the subject property on October 9, 2025. The City has assigned file number **SHL25-032** to the Shoreline Exemption application, **CAO25-022** to the Critical Area Review 2 application, and **ADU25-014** to the Accessory Dwelling Unit application. Following review of the application, City staff has determined that the applications are procedurally complete and have established a vesting date of October 28, 2025.

The Critical Area Review 2 and Accessory Dwelling Unit applications are scheduled for mailing and posting on November 3, 2025 as required by MICC 19.15.090. The Shoreline Exemption application does not require noticing.

MICC 19.15.030(F) allows for consolidated permit processing for a development proposal that involves the approval of two or more Type II, III, and IV reviews. Shoreline Exemption applications are processed as Type I reviews, Critical Area Review 2 applications are processed as Type III reviews, and Accessory Dwelling Unit applications are processed as Type II reviews. You have submitted a request for concurrent review, so your Critical Area Review 2 and Accessory Dwelling Unit application reviews will be consolidated and processed as the highest review type, Type III. Shoreline Exemption applications are not eligible for consolidated permit processing.

Formal review of the application will now begin in compliance with Mercer Island City Code, Chapter 19. As review progresses, additional documentation will most likely be requested.

Pursuant to Mercer Island City Code 19.15.110(B), if the applicant fails to provide the required information within 60 days from the date of any request for information, the application shall lapse, and become null and void.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Molly McGuire

Molly McGuire, Senior Planner

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City of Mercer Island Community Planning and Development